



## SUPPLEMENTAL/BID BULLETIN

### BID BULLETIN NO. 01

1 September 2021

Name of Project: **Procurement of Starter Toolkits for the Implementation of FY 2021 Special Training for Employment Program (STEP) - Garments and Textiles Sector**

Pursuant to Section 22.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, this Bid Bulletin No. 1 is being issued to further clarify the provisions in the Bidding Documents with reference to the queries/concerns raised by the bidders.

#### A. CLARIFICATION IN THE INVITATION TO BID:

##### 1. On the purchase of the Bidding Documents (Paragraph 6)

ORIGINAL	AMENDED
A complete set of Bidding Documents may be acquired by interested Bidders beginning 16 August 2021 until <b>7 September 2021</b> from the given address and website(s) below and upon payment of the following applicable fees for the Bidding Documents:  xxx	A complete set of Bidding Documents may be acquired by interested Bidders beginning 16 August 2021 until <b>9 September 2021</b> from the given address and website(s) below and upon payment of the following applicable fees for the Bidding Documents:  xxx

##### 2. On the schedule of the bid submission (Paragraph 7)

ORIGINAL	AMENDED
Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before <b>7 September 2021 at 8:00 a.m. to 9:00 a.m.</b> Online submission is not yet available. Late bids shall not be accepted.	Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before <b>9 September 2021 at 8:00 a.m. to 9:00 a.m.</b> Online submission is not yet available. Late bids shall not be accepted.



**3. On the schedule of the opening of bids** (Paragraph 9)

ORIGINAL	AMENDED
<p>Bid opening shall be on <b>7 September 2021</b> at 9:00 a.m. onwards, at the Tandang Sora Hall, TESDA Women's Center, Gate 1, TESDA Complex, Building 2, East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig City 1630. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>Due to community quarantine measures, only one (1) representative is allowed to attend personally in the bid opening and will be required to follow the TESDA protocol for Visitors specifically on compliance with social distancing, wearing of face masks and face shields, body temperature screening, filling up of self-screening form which must be filled-up prior to the arrival at TESDA. Visitors who show signs of COVID19 related symptoms such as cough, flu, fever, high body temperature and sneezing are advised not to proceed to TESDA since they will not be allowed to enter the TESDA compound.</p>	<p>Bid opening shall be on <b>9 September 2021</b> at 9:00 a.m. onwards, at the Tandang Sora Hall, TESDA Women's Center, Gate 1, TESDA Complex, Building 2, East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig City 1630. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p><b>For those bidders that will be attending the meeting at TESDA, please be advised that all prospective bidders attending the meeting shall submit a negative COVID-19 RT-PCR result no longer than 48 hours prior to the foregoing meeting.</b></p> <p>Due to community quarantine measures, only one (1) representative is allowed to attend personally in the bid opening and will be required to follow the TESDA protocol for Visitors specifically on compliance with social distancing, wearing of face masks and face shields, body temperature screening, filling up of self-screening form which must be filled-up prior to the arrival at TESDA. Visitors who show signs of COVID19 related symptoms such as cough, flu, fever, high body temperature and sneezing are advised not to proceed to TESDA since they will not be allowed to enter the TESDA compound.</p> <p><b>For those bidders that will be attending the meeting via Zoom application, prospective bidders are advised to send an email request to the BAC Secretariat at <a href="mailto:bacsecretariat@tesda.gov.ph">bacsecretariat@tesda.gov.ph</a> <b>NOT LATER 4:00 p.m. 7 SEPTEMBER 2021</b>, together with the following</b></p>

*Handwritten signature and initials*



ORIGINAL	AMENDED
	<p>details, in order to secure the Zoom link password:</p> <ol style="list-style-type: none"> <li>a. Name of Project</li> <li>b. Bid Reference</li> <li>c. Company Name</li> <li>d. Address</li> <li>e. Name of Representative [maximum of one (1)]</li> <li>f. Contact Nos.</li> <li>g. E-mail Address</li> <li>h. Scanned or Proof of Identity of the representative (pls. attach)</li> </ol> <p>By submitting the abovementioned information, it would be understood that the prospective bidders are conforming to the Data Privacy Act and TESDA Privacy Rules and Regulations. TESDA will not share the personally identifiable information to any third party for marketing purposes. However, TESDA may share information with governmental agencies in cases permitted or required by law. Likewise, the personally identifiable information shall be kept secured. Only authorized staff of the abovementioned e-mail have access to this information.</p> <p>For the Opening of Bids, bidders are required to send their authorized technical representatives or personnel who are familiar with the bidding requirements and who prepared the documents for the bidder. The bidders' representative shall response to the queries during the meeting if ever there will be relative the document/s of the bidder. Only the <u>pre-registered representative/s or personnel of those bidders that purchased the Bidding Documents</u> shall be allowed to attend during Zoom Video Conference.</p>

*Handwritten signature and initials in blue ink.*



**4. On payment made via Online Banking of Land Bank of the Philippines**

TESDA has no means yet to confirm the payment of the bidder since multiple transactions are being made daily in the accounts of TESDA.

**B. CLARIFICATION IN THE BIDDING DOCUMENTS:**

**1. On the submission of eligibility documents, technical documents and financial documents per lot**


<b>TESDA BIDDING DOCUMENTS</b>	<b>CLARIFICATION</b>
Instructions to Bidders (ITB) Clause 10 (Documents comprising the Bid: Eligibility and Technical Components)  10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).	Bidders may submit only one (1) set of eligibility documents per sector.  One (1) sector is equivalent to one (1) project. Hence, the Bidder has to submit separate sets of eligibility documents for each sector that they will participate in.  Likewise, there should be separate technical documents for each lot that the bidder would participate in.
ITB Clause 11 (Documents comprising the Bid: Financial Component)  11.1. The second bid envelope shall contain the financial documents for the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).	There should be separate financial documents for each lot that the bidder would participate in.


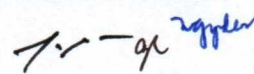
**2. On the validity of Bid Security (Clause 14.2 of the Instructions to Bidders [ITB])**

<b>ORIGINAL</b>	<b>AMENDED</b>
The Bid and bid security shall be valid until <b>5 January 2022</b> . Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.	The Bid and bid security shall be valid until <b>7 January 2022</b> . Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

**3. As for the forms of the Statement of Ongoing Contracts Awarded But Not Yet Started Contracts (Annex F of the Bidding Documents) and Statement of Single Largest Completed Contract Similar to the Contract to be Bid (Annex G of the Bidding Documents), kindly disregard the ones attached to the Bidding Documents, and use the revised forms in this Bid Bulletin for your perusal.**

For the information and guidance of all concerned.

  
**DDG LINA C. SARMIENTO**  
Chairperson  
Bids and Awards Committee



**STATEMENT OF (i) ONGOING CONTRACTS (ii) AWARDED BUT NOT YET STARTED CONTRACTS**

This is to certify that \_\_\_\_\_ (company) has the following ongoing and awarded but not yet started contracts:

Contracting Party	Name of Contract	Date and Status of the Contract	Kind of Goods	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Purchase Order Number/s or Date of Contract/s

\_\_\_\_\_  
Name and Signature of  
Authorized Representative

\_\_\_\_\_  
Date

**\*Instructions:**

- a) State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project called for bidding) as of:
  - i. The day before the deadline of submission of bids.
- b) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- c) The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility document.
- d) "Name of Contract". Indicate here the Nature/ Scope of the Contract for easier tracking of the entries/ representations

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**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID**

This is to certify that \_\_\_\_\_ (company) \_\_\_\_\_ has the following completed contracts within five (5) years prior to the date of submission and receipt of bids, a contract similar to the Project

Contracting Party	Name of Contract	Date of the Contract	Kind of Goods	Amount of Contract	Date of Delivery	Please submit any of the following attachment: a. Copy of End User's Acceptance; <u>OR</u> b. Copy of Official Receipt/s; <u>OR</u> c. Copy of Sales Invoice with Collection Receipt/s

\_\_\_\_\_  
Name and Signature of  
Authorized Representative

\_\_\_\_\_  
Date

\* Instructions:

a) Cut-off date as of:

(i) Up to the day before the deadline of submission of bids.

b) In the column under "Dates" indicate the dates of Delivery/ End-user's Acceptance and Official Receipt.

c) "Name of Contract". Indicate here the Nature/ Scope of the Contract for the Procuring Entity to determine the relevance of the entry with the Procurement at hand.

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